



- Course Date\* [ ] February [ ] April [ ] July [ ] September [ ] December
Course [ ] 4-day Alternative Dispute Resolution (Mediation) Course (leads to Certificate in Mediation)
[ ] 5-day Alternative Dispute Resolution (Mediation) Course (leads to official Accreditation as a Mediator)

PERSONAL DETAILS

Title Mr / Mrs / Miss / Ms Gender [ ] Male [ ] Female

Family (Last) Name First Name (s)

Date of Birth DD/MM/YY

Occupation

Firm / Chambers / Company Name

Postal / Mailing address

Postcode / ZIP Country

CONTACT DETAILS FOR ADMISSIONS CORRESPONDENCE

Postal / Mailing address

Postcode / ZIP Country

Tel 1 (mobile / personal) country code / area code / number

Tel 2 (work) country code / area code / number

Email(s)

EMERGENCY CONTACT INFORMATION

Please provide the name and contact details of the person who should be notified in case of an accident or emergency

Family (Last) Name First Name (s)

Postal / Mailing address

Postcode / ZIP Country

Tel 1 (mobile / personal) country code/area code/number

Tel 2 (work) country code/area code/number

Email(s)

\*Course dates can be found on page 5 of the ADR prospectus; alternatively, please check exact dates on the website, or email spcp@regents.ac.uk

**ADDITIONAL INFORMATION**

**Medical Conditions**

Do you have a disability/specific learning difficulty that you would like to tell us about?  Yes  No If 'Yes', please give details:

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How did you hear about the ADR Course? Please check box and give name where possible:

- Advertisement in Evening Standard
- Advertisement in London Metro
- Advertisement in Sunday Times
- Advertisement in Times Law Supplement
- Advertisement (other, please specify)
- Current / former SPCP student
- Friend / Family / Colleague
- Internet search engine (please specify)
- Publication (please specify)
- SPCP tutor
- Website (please specify)
- Other (please specify)

**COURSE FEES**

Four day Mediation Skills Course	£3,100 (Not subject to VAT)
Five day Mediation Skills and Accreditation Course	£3,750 (Not subject to VAT)

**PAYMENT TERMS AND CONDITIONS**

Please note, course fees are inclusive of comprehensive documentation, lunch and refreshments. An invoice for the course fees will be sent to you upon receipt of the application form. Course fees are payable prior to the commencement of the course.

Fees are non-refundable unless a booking is cancelled not less than 10 working days before the course is due to commence. Any refund of fees will be subject to a cancellation charge of £175. Substitutions are permitted up to the commencement of the course.

We reserve the right to cancel the course if, in our opinion, there are insufficient enrolments.

**DECLARATION**

I confirm that the information on this form is correct to the best of my knowledge.

Signature

Date

Please keep a copy of this form for your own records and send the original, to: **The Admissions Department**, School of Psychotherapy & Counselling Psychology, Regent's College London, Inner Circle, Regent's Park, London NW1 4NS, UK

**Tel** +44 (0)20 7487 7505 **Fax** +44 (0)20 7487 7425 **Email** spcp@regents.ac.uk **Web** www.regents.ac.uk/spcp

SPCP is registered under the Data Protection Act 1984. Any information given on this form may be used for the purposes for which the School is registered, in accordance with the Act.