



Please write clearly in BLOCK CAPITAL LETTERS and check boxes where applicable

Entry Date [] January
Year [] 2012 [] 2013 [] 2014

PERSONAL DETAILS

Title Mr / Mrs / Miss / Ms / Other

Family (Last) Name

First Name (s)

Date of Birth DD/MM/YY

Gender [] Male [] Female

Country of Birth

Nationality

Native Language

If holder of a UK visa please state conditions of entry

Date of arrival into the UK DD/MM/YY

CONTACT DETAILS FOR ADMISSIONS CORRESPONDENCE

Postal / Mailing address

Postcode / ZIP

Country

Tel 1 (mobile / personal) country code / area code / number

Tel 2 (work) country code / area code / number

Email(s)

PLEASE EMAIL / FAX / POST THIS COMPLETED APPLICATION FORM AND SUPPORTING DOCUMENTATION TO: The Admissions Department, School of Psychotherapy & Counselling Psychology, Regent's College London, Inner Circle, Regent's Park London, NW1 4NS, UK Tel +44 (0)20 7487 7505 Fax +44 (0)20 7487 7425 Email spcp@regents.ac.uk Web www.regents.ac.uk/spcp

EMERGENCY CONTACT INFORMATION

Please provide details of who should be notified in case of an accident or emergency

Postal / Mailing address

Postcode / ZIP

Country

Tel 1 (mobile / personal) country code / area code / number

Tel 2 (work) country code / area code / number

Email(s)

EDUCATION & EXPERIENCE

Please list College / University courses you have successfully completed. Please enclose transcripts or copies of official documents

From / To	Name of institution	Course / Degree title	Grades achieved
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Foundation Course Completed?

Yes No

From / To	Name of Institution
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EXAMINATION RESULTS AWAITED

Date	Type of examination (e.g. A Level)	Subject	Anticipated grade
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ENGLISH LANGUAGE

Awarding Body	Qualification	Grade
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PROFESSIONAL/VOLUNTARY PSYCHOTHERAPY AND COUNSELLING WORK EXPERIENCE

Institution / Organisation (e.g. NHS, charity, etc)

Address

From / To

Details

Paid or Voluntary

MEMBERSHIP OF PROFESSIONAL ORGANISATIONS

(e.g. BPS, UKCP, BACP, SEA, other)

Membership Number

Date From / To

Name of Organisation

Type of Membership

PERSONAL THERAPY (IF APPLICABLE)

Full name of therapist

Therapist's address

Therapist registered with (please tick)

- UKCP BPS BACP HPC other (please state)

Therapist's Registration Number

Therapist's Orientation (if known)

Therapy Dates From / To

Total Hours

ADDITIONAL INFORMATION

Declaration of a Criminal Record

Rehabilitation of Offenders Act

You are required to state whether you have any criminal convictions, excluding spent sentences (as defined by the Rehabilitation of Offenders Act 1974) or motoring offences for which a fine and/or three penalties points were imposed, by circling the 'Yes' or 'No' responses below:

Have you ever had a criminal conviction? Yes No

Medical Conditions

Do you have a disability/specific learning difficulty that you would like to tell us about? Yes No

If 'Yes', please give details

FINANCE

Payment of Course Fees

You are personally responsible for the payment of course fees and it is a condition of enrolment that all fees should be paid by the due date. The registration of any applicant who is in debt to the School may be terminated. Deposits, registration fees and tuition fees are not refundable. Applicants should note that, where only part of the course is attended, including the first week, they are nevertheless liable for the full fee for that term/course.

If you are not self funded please provide us of the details of the person/organisation responsible for paying your fees:

Name of Person/Organisation

Address

Postcode / ZIP

Tel

Email

Scholarships Please provide details of any scholarships or grants you might have applied for or already obtained

EQUAL OPPORTUNITIES MONITORING INFORMATION

The School of Psychotherapy & Counselling Psychology (SPCP) is committed to equal opportunities in all its activities. There will be no discrimination against any applicant on the basis of gender, sexual orientation, age, disability, race, nationality, ethnic and cultural origins, and or religion or social background.

Information on this page is requested for statistical and monitoring purposes only. This data will be stored confidentially by the School and may be used in statistical returns to the School's validating institutions. It will not be used in the consideration of your application or given to Admission Tutors.

Please tick the code from the list below which best describes your ethnic origin. (Codes listed are from the 1991 Census)

- | | | |
|--|--|--|
| <input type="checkbox"/> 11 White – British | <input type="checkbox"/> 12 White – Irish | <input type="checkbox"/> 19 White – other White background |
| <input type="checkbox"/> 21 Black or Black British - Caribbean | <input type="checkbox"/> 22 Black or Black British - African | <input type="checkbox"/> 29 Other Black background |
| <input type="checkbox"/> 31 Asian or Asian British - Indian | <input type="checkbox"/> 32 Asian or Asian British - Pakistani | <input type="checkbox"/> 33 Asian or Asian British - Bangladeshi |
| <input type="checkbox"/> 34 Chinese / Other Chinese background | <input type="checkbox"/> 39 Other Asian background | <input type="checkbox"/> 41 Mixed - White and Black Caribbean |
| <input type="checkbox"/> 42 Mixed - White and Black African | <input type="checkbox"/> 43 Mixed - White and Asian | <input type="checkbox"/> 49 Other mixed background |
| <input type="checkbox"/> 80 Other ethnic background | <input type="checkbox"/> 90 Not known | <input type="checkbox"/> 98 Information refused |

HOW DID YOU HEAR ABOUT SPCP/ DPSYCH PROGRAMME?

Please check box and give name where possible

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Advertisement | <input type="checkbox"/> Agent | <input type="checkbox"/> British Council | <input type="checkbox"/> Friend / Family / Colleague |
| <input type="checkbox"/> Careers / Guidance Counsellor | <input type="checkbox"/> Current student or graduate | <input type="checkbox"/> Therapist recommendation | <input type="checkbox"/> Internet Search Engine |
| <input type="checkbox"/> Publication | <input type="checkbox"/> UCAS | <input type="checkbox"/> Website | <input type="checkbox"/> Other (please specify) |

PERSONAL DATA

All personal data is held confidentially by the School. Information provided by and concerning applicants and students is held by the School in its original format and is processed for the purposes of administration and management of applications, student records, progress and support in accordance with the Data Protection Act 1998. Data given are also subject to the Freedom of Information Act 2000. Validating/accrediting institutions will receive relevant data concerning students registered on their courses.

DECLARATION

- I confirm that the information contained in this application is correct to the best of my knowledge.
- I give consent for the processing of my data by the School of Psychotherapy & Counselling Psychology (SPCP) in accordance with the Data Protection Act 1998
- The data given is also subject to the Freedom of Information Act 2000
- I understand that my enrolment and registration are subject to the current regulations
- I am aware of and agree with the interview's and programme's experiential content which require high levels of reflexivity and personal disclosure

Signature

Date

WHAT TO SEND THE ADMISSIONS OFFICER

Please see below for a checklist of the supporting documents that you will need to send us in order to complete your application. Please note that these are all compulsory, and will need to be received before your interview can be arranged.

Please check the boxes when you have included the following supporting documents.

- Signed and completed application form
- Application fee of £100 (see below)
- A recent CV/Resumé
- A copy of the photograph (ID) page of your passport
- One recent passport-sized photo in colour (please send electronically to spc@regents.ac.uk)
- Certified Copy of Degree transcripts and certificates (minimum 2:1 Psychology degree)
- Graduate Basis for Chartered Membership Confirmation from BPS
- If English is not your first language, proof of your English proficiency in the form of an IELTS/TOEFL Certificate (minimum IELTS 7.0)
- A Supporting Statement of 1,500 – 2000 words. Please give further information in support of your application and use the following points as guidance for its content: your interest in counselling psychology training, the reasons for your choice of this particular programme, your interest and knowledge of the existential/phenomenological philosophy and its application to therapeutic practice, what you feel you can contribute to this training, and your research interests.
- 2 References (please see below)

APPLICATION FEES

Cheques should be made payable to Regent's College London. Please note that the application fee is non-refundable. If you do not have a cheque book, please contact the SPCP Admissions Officer for further payment options.

REFERENCES

Please provide two references. One of these references should be an academic/professional reference; please download the official reference form from the Admissions section of our website. The other should be a character reference from someone who has known you for more than four years and can comment on your suitability for the course. Please note that references from therapists will not be accepted.

It is your responsibility to approach your referees and request references; each should be sent under separate cover, directly to the School. Interviews will only take place once references have been received. Please state the names of the people you have asked to act as referees for you.

Name (first referee)

Name (second referee)

Position

Position

Address

Address

Tel

Tel

Email

Email

Please keep a copy of this form for your own records, and send the original to: The Admissions Department, School of Psychotherapy & Counselling Psychology, Regent's College London, Inner Circle, Regent's Park, London, NW1 4NS, UK

Tel +44 (0)20 7487 7505 **Fax** +44 (0)20 7487 7425 **Email** spcp@regents.ac.uk **Web** www.regents.ac.uk/spcp

SPCP is registered under the Data Protection Act 1984. Any information given on this form may be used for the purposes for which the School is registered, in accordance with the Act.